

# Choice form - Join your employer plan in Mercer Super

Complete this form to instruct your employer to pay your super contributions to your employer plan in the Employer Super Section of the Corporate Superannuation Division in the Mercer Super Trust. We recommend you speak to a licensed or authorised financial adviser if you are unsure of your decisions.



Give this completed form to **YOUR EMPLOYER**.  
Do not send this form to the Australian Taxation Office or your superannuation fund.

## Step 1: Complete your details

Enter your details, save and email or give this to your employer. If using a pen, complete with blue or black pen in capital letters with one character per box.  ☒

Title: Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other       Date of birth   /   /

Given names

Surname

Employee identification number (if applicable)

Tax file number (TFN)

**Note:** You do not have to quote your TFN but if you do not provide it, your contributions may be taxed at a higher rate. Your TFN also helps you keep track of your super and allows you to make personal contributions to your fund.

### Your fund of choice: Plan name and Unique Superannuation Identifier (USI)

Look for your employer or plan name in the dropdown below. If you are not sure, check with your employer on which plan to select before finishing this form.

## Your privacy

Mercer Superannuation (Australia) Limited collects, uses and discloses personal information about you in order to manage your superannuation benefits and give you information about your super. We may also use it to supply you with information about the other products and services offered by us and our related companies. If you do not wish to receive marketing material, please contact us on **1800 682 525**. Our Privacy Policy is available to view at [mercersuper.com.au](https://mercersuper.com.au) or you can obtain a copy by contacting us on **1800 682 525**.

## Step 2: Sign the form

I have read and understand the contents of this form.

Signature

Date

/   /

## Step 3: Give this completed form to your employer

Keep a copy for your records and do not send this form to the Australian Taxation Office or to your superannuation fund.



# Employer only

## Important information

### Statement of compliance

The Mercer Super Trust Trustee's Complying fund letter is supplied following.

### Record of choice acceptance

Employers must keep the completed form for their own record for five years.

**Do not** send it to the Australian Taxation Office, the employer's nominated fund or the employee's nomination fund.

#### For your records

(office use only)

This section must be completed when an employee returns this form to you after completing Steps 1 to 3:

Date valid choice is accepted

/   /

Date you acted on your employee's valid choice

/   /

### Complying fund letter for employers

To whom it may concern,

Mercer Super Trust is a complying, resident, regulated superannuation fund under the Superannuation Industry (Supervision) Act 1993 (SIS Act) and is constituted under a trust deed dated 28 June 1995, as amended from time to time. The trustee is Mercer Superannuation (Australia) Limited ABN 19 905 422 981 (Trustee).

Mercer Super Trust meets the minimum insurance standards required to be considered a default fund under the Choice of Fund legislation.

In the event that Mercer Super Trust's complying status is revoked, the Trustee would receive notice to that effect under section 63 of the SIS Act. This would mean Mercer Super Trust could not receive any further contributions. The Trustee confirms that it has not received nor does it expect to receive any such notice.

Mercer Super Trust is able to accept contributions from employers on behalf of their employees. Details of how you can make contributions to Mercer Super Trust are available at [www.mercerwindow.com.au/mercersupertrust/](http://www.mercerwindow.com.au/mercersupertrust/).

### Fund details

Fund Name	Mercer Super Trust
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Australian Business Number (ABN)	19 905 422 981
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Fund Contact Details	GPO Box 4303 Melbourne VIC 3001
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Unique superannuation identifier (USI)	
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Telephone	1800 682 525
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Website	<a href="http://mercersuper.com.au">mercersuper.com.au</a>
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