

# **Choice form - Pay my super to Mercer Super Trust**

Complete this form to instruct your employer to pay your Superannuation Guarantee (SG) contributions to your account with the Mercer Super Trust Corporate Superannuation Division SmartSuper Plan - Individual Section.



Give this completed form to YOUR EMPLOYER. Do not send this form to the Australian Taxation Office or your superannuation fund.

Step 1: Complete your personal details		
Enter your details, save and email or give this to your employer. If using a pen, complete with blue or black pen in capital letters with one character per box. A		
Title: Mr		
Given names		
Surname		
Employee identification number (if applicable)		
Important Information for Employees		
<ul> <li>Your employer is not liable for the performance of the super fund you choose.</li> <li>Any money you have in another super fund will remain until you decide to combine or consolidate this to Mercer Super Trust.</li> </ul>		
<ul> <li>You should not seek financial advice from your employer     unless they are licensed to provide it.</li> <li>Before you transfer funds, consider any impacts such as loss     of insurance, fund performance, fees, or charges. If unsure,</li> </ul>		
<ul> <li>Your employer will have two months to action your choice request and has the option to accept only one choice of fund form in a 12-month period.</li> </ul>		
Fund name Fund address		
Mercer Super Trust GPO Box 4303 Melbourne VIC 3001		
Fund contact number Fund Australian Business Number (ABN) Plan name  1 8 0 0 6 8 2 5 2 5 1 9 9 0 5 4 2 2 9 8 1 Mercer SmartSuper - Individual		
Your privacy		
Mercer Superannuation (Australia) Limited collects, uses and discloses personal information about you in order to manage your superannuation benefits and give you information about your super. We may also use it to supply you with information about the other products and services offered by us and our related companies. If you do not wish to receive marketing material, please contact us on <b>1800 682 525</b> . Our Privacy Policy is available to view at <b>mercersuper.com.au</b> or you can obtain a copy by contacting us on <b>1800 682 525</b> .		
Step 2: Sign the form		
Please pay my contributions to my Mercer Super account. I have read and understand the contents of this form.		
Signature Date		
<b>X</b>		
Step 3: Give this completed form to your employer		

Keep a copy for your records and do not send this form to the Australian Taxation Office or to your superannuation fund.

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# **Employer only Important information**

## **How to pay into Mercer Super**

#### **Employers with less than 20 employees**

Use the Small Business Superannuation Clearing House – a free online super payments service that helps small businesses with 19 or fewer employees meet their super guarantee obligations.

Go to **ato.gov.au/sbsch** to register to use the Small Business Superannuation Clearing House or phone **1300 660 048** for information.

#### **Employers with 20 employees or more**

Employer Online – a free online super payments service that helps medium to large businesses meet their super guarantee obligations.

Go to www.mercerwindow.com.au/mercersupertrust to register for Employer Online or phone 1300 550 423 for information.

For your records	(office use only)		
This section <u>must be completed when an employee returns this form to you</u> after completing Steps 1 to 3:			
Date valid choice is accepted	Date you acted on your employee's valid choice		

# **Complying fund letter for employers**

To whom it may concern,

Mercer Super Trust is a complying, resident, regulated superannuation fund under the Superannuation Industry (Supervision) Act 1993 (SIS Act) and is constituted under a trust deed dated 28 June 1995, as amended from time to time. The trustee is Mercer Superannuation (Australia) Limited ABN 19 905 422 981 (Trustee).

Mercer Super Trust meets the minimum insurance standards required to be considered a default fund under the Choice of Fund legislation.

In the event that Mercer Super Trust's complying status is revoked, the Trustee would receive notice to that effect under section 63 of the SIS Act. This would mean Mercer Super Trust could not receive any further contributions. The Trustee confirms that it has not received nor does it expect to receive any such notice.

Mercer Super Trust is able to accept contributions from employers on behalf of their employees. Details of how you can make contributions to Mercer Super Trust are available at www.mercerwindow.com.au/mercersupertrust/.

### **Fund details**

Fund Name	Mercer Super Trust
Australian Business Number (ABN)	19 905 422 981
Fund Contact Details	GPO Box 4303 Melbourne VIC 3001
Unique superannuation identifier (USI)	19905422981888
Telephone	1800 682 525
Website	mercersuper.com.au

